



Starting at Pasadena 2019

Student Information Booklet

NURTURING

PERSONAL

EXCELLENCE

Welcome to Pasadena Intermediate School

School Uniform

School Uniform and Stationery Boxes for \$35.00 can be purchased through the School Office from Tuesday 23 January to Saturday 27 January 9am - 1pm. From 30 January 2018 normal school hours will apply.

Formal Uniform

School Hoodie - \$65.00.

School Polo (UNISEX)- \$40.00.

Shorts (UNISEX) - \$40.00.

Trousers - (Orders required).

Culottes - (Orders required).

Rain Jacket - \$80.00.

School Hat - Navy Blue Cap - \$18.00 or Navy Blue Full Brimmed Bucket Hat - \$18.00. School Beanie \$18.00.

PE Uniform

Dri-Fit PE Shirt - \$38.00

Dri-Fit PE Shorts - \$30.00

ITEMS BELOW CAN BE PURCHASED OUTSIDE OF THE UNIFORM SHOP

Socks * - White or black ankle length

Shoes * - Black; Lace-up (to be worn with socks)

Sandals * - Black or Brown with Heel Strap (to be worn without socks)

Year 8 students can choose which uniform they choose to wear in 2019. All Year 7 students must have the new uniform.

Please ensure all uniform items are clearly named.



Your child's first day at Pasadena Intermediate School

When does school start and finish?

School starts on Wednesday 30th January at 8.45am and finishes at 3.00pm.

What should I wear?

The correct school uniform. School Uniform needs to be worn to and from school. Please also bring your P.E gear.

What should I bring?

Your stationery box if you have one otherwise a pen and paper.

Where do I go?

Head straight to your classroom. If you are unsure which classroom you are in there will be staff available to show you where to go.

From 8.15am parents are also invited to the Staff Room to have a cup of tea and meet key staff and other parents.

Parents are also invited to attend a 9.00am Powhiri where staff will be introduced.

School hours

The school day goes from 8.45am - 3.00pm (school starts at 9.00am on a Friday)

Block 1 - 8.45am - 10.05am

Interval - 10.05am - 10.25am

Block 2 - 10.25am - 11.35am

Lunch eating 11:35am - 11:50am

Block 3 - 11.50am - 1.00pm

Recreation 1.00pm - 1.50pm

Block 4 - 1.50am - 3.00pm

Students are asked not to arrive before 8:00am, unless involved in an official school activity with a teacher and are asked to leave the grounds by 3:20pm.

School communication

Pasadena communicates with parents in a variety of ways. These include:

- Email
- The school website www.pasadena.school.nz
- Our school app which can be downloaded by going to <https://pasadenaint.apps.school.nz/share/>

School Procedures

Absence

Parents must notify the school office before 8.45am by telephone 09 846-2169, by text 0274688003 or email on office@pasadena.school.nz. A reason for the absence must be included.

Students are to bring a note confirming the reason for their absence on the day they return to school. The note must be given to their classroom teacher.

Lateness

If a student is going to be late to school they must report to the office and sign in. Students will need to have a legitimate reason for being late. Ongoing lateness will be monitored by the School Senior Leadership.

Incorrect Uniform

If, for any reason students arrive at school wearing incorrect uniform they must bring a note from their parents/caregivers and get a uniform pass from the Acting Deputy Principal - Christine Abercrombie.

Lost Property

Lost Property is located in the school office. If the item is named students will be notified.

Homework

Students will get 30 minutes of homework a night. This can be completed over the week. Teachers will explain the procedures in detail at the start of the year.

Bikes and Scooters

Students who ride their bikes and scooters to school can lock them in the bike racks behind the school office. Please make sure they are locked at all times.

School Lunches

The School Tuck Shop is open from Wednesday 30 January at interval (10.05am - 10.20am) and lunch eating time (11.35 - 11.50am). Lunches can be ordered using the website www.lunchonline.co.nz by 9am.

School Office Hours

The School Office is open from 8.00am - 4.00pm. Uniform and stationery can be purchased during these times. The office is closed during term holidays.

Pastoral Care

Christine Abercrombie (christine@pasadena.school.nz) and Keith Ward (keith@pasadena.school.nz) are in charge of pastoral care. They can be contacted via email or via the school office on 09 8462169.

Key School Contacts

School Office - 09 8462169

School Office email - office@pasadena.school.nz

School cellphone - 0274688003.

School Website - www.pasadena.school.nz

Principal - Jonathan Hughes - jhughes@pasadena.school.nz

Acting Deputy Principal - Christine Abercrombie - christine@pasadena.school.nz

Kahurangi Team

Strategic Leader of Kahurangi Team and Room 4 Teacher - Christine Abercrombie - christine@pasadena.school.nz

Room 1 Teacher - Talia Rissling - talia@pasadena.school.nz

Room 3 Teacher - James Bonnar - james@pasadena.school.nz

Room 5 Teacher - William Uele - william@pasadena.school.nz

Room 7 Teacher - Tasi Tasi - tasi@pasadena.school.nz

Māori Medium classroom Room 6 - Donovan Farnham - donovan@pasadena.school.nz

Room 8 Teacher - Rangimarie Maxted - rangimarie@pasadena.school.nz

Room 12 Teacher - Kirsten Hudson - kirsten@pasadena.school.nz

Whero Team

Strategic Leader of Whero Team and Room 10 teacher - Keith Ward - keith@pasadena.school.nz

Room 2 Teacher - Joseph Oliver - joe@pasadena.school.nz

Room 9 Teacher - Alicia King - alicia@pasadena.school.nz

Room 11 Teacher - Jerome Brown - jerome@pasadena.school.nz

Specialist Staff

Performing Arts - Maureen Donnelly - maureen@pasadena.school.nz

Visual Arts - Sue Elliott - sue@pasadena.school.nz

Technology - Trent Fasavalu - trent@pasadena.school.nz

Learning Centre Staff

Learning Support Teacher- Gina Cave - gina@pasadena.school.nz

Learning Support Teacher- Ally Lee - ally@pasadena.school.nz

Office Staff

Administration Officer - Thelma Teesdale - thelma@pasadena.school.nz

School Receptionist - Lina Fuimaono - lina@pasadena.school.nz